



**Government of Odisha**  
**Office of Special Relief Commissioner**

No. 2400 /R&DM(DM)

Date: 05.05.2021

RDM-RLF-MISC-0153-2020

To

**All Collectors/ All Municipal Commissioners/Commissioner of Police,  
Bhubaneswar-Cuttack/ All Superintendents of Police**

Sub: **SOP for Border Check Point (BCP) Operations**

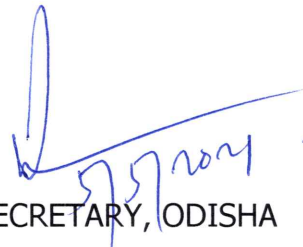
Due to resurgence of COVID 19 situation in different parts of the Country & imposition of lockdown/ curfew by different States, people of Odisha who are staying in other States are returning through Border Check Points (BCPs) on all inter State roads.

Since lockdown is now imposed in Odisha and public transport is prohibited, arrangements are to be made for safe transport of such persons from BCPs to their destination. It has been instructed vide Government order No. 1805 dt.08.04.2021, order No.2116 dt. 22.04.2021 and order No. 2380 dt. 04.05.2021 to establish and operate Border Check Points (BCPs) at strategic entry points in the bordering districts. Now, as per the requirement, all the BCPs for the movement of persons coming to Odisha will remain functional as per the guidelines below:

The following arrangements are to be strictly followed and made for BCP operation for handling of incoming persons/ vehicles:

1. Persons intending to enter into/ transit through Odisha shall be allowed entry only through one of the designated Border Check Points (BCPs).
2. Odisha Police will operate the BCPs. An officer not below the rank of an Inspector of Police, shall be in-charge of the BCP. He/ She shall be assisted by other officers & staff as may be required.
3. BCP will also have an appropriate number of officials & staff from RTO/ Transport Commissioner's office to assist the Police.
4. Transport Commissioner shall provide computer, printer, data entry operators as well as UPS, Generators and other logistics support, if any, for the purpose of operating the BCP.

5. Accommodation/ temporary shed, arrangements of drinking water/ temporary toilets will be organised by the District Administration.
6. One Health Team with at least one Doctor/ Ayush Doctor, HW(M), HW(F) with basic equipment will be deployed by the H&FW Dept./ CDMO to attend to medical requirements, if any.
7. Passengers travelling by road, either in group or individually, shall report to BCP where their details will be checked with the format at point no. 8.
8. All incoming vehicles will be provided with a vehicle pass (pre-printed by Transport Commissioner) to be given by the BCP in-charge containing required information (such as contact no. of driver, one staff, one member of the group; vehicle number, destination, number of passengers, route to be followed) to be affixed on the wind screen of the vehicle. The Pass will remain affixed conspicuously on the wind screen throughout the journey within Odisha.
9. All vehicles transiting through Odisha shall not pick up or off-load any persons within the state and shall follow the route and leave the State through the declared check post.
10. Prior to the starting of journey to respective destination, the Collector/ SP/ DCP of receiving district will be intimated by Officer in charge (BCP) through phone/ e-mail about the information as indicated above. The information will be accessed by the District Administration for the purpose of advance preparation.
11. The Bus/ vehicle carrying the incoming people shall report to a particular Cluster TMC/ any other destination as identified by the receiving District. The persons alighting there are to undergo quarantine for 14 days. They are to be tested for COVID- 19. Those found –ve (negative) shall be allowed to go to their homes. Their health and movement are to be constantly monitored by District Administration. The persons found positive are to be shifted to CCC/ Hospital in consultation with the local Health authorities.
12. Ordinarily, the District Administrations/ Municipal Corporations of receiving districts/ municipal corporations will arrange and send vehicles for picking up the incoming people from the BCPs in coordination with the district administrations operating BCPs/ Officials managing BCPS.
13. Drivers of the vehicles used for the purpose shall also be quarantined for the mandatory period, as prescribed.

  
CHIEF SECRETARY, ODISHA

**Memo No.** 2401 /R&DM(DM) **Date:** 05.05.2021

Copy forwarded to the Private Secretary to Hon'ble Chief Minister/ Private Secretary to all Ministers/ Chief Secretary/ Development Commissioner/ Agriculture Production Commissioner for kind information.

  
Special Relief Commissioner &  
Additional Chief Secretary to Govt.  
(Disaster Management)

**Memo No.** 2402 /R&DM(DM) **Date:** 05.05.2021

Copy forwarded to the Addl. Chief Secretary/ Principal Secretary/ Commissioner-cum-Secretary of all Departments/ Director General of Police/ Director General of Police Fire Services/ All RDCs for kind information and immediate necessary action.

  
Special Relief Commissioner &  
Additional Chief Secretary to Govt.  
(Disaster Management)

**Memo No.** 2403 /R&DM(DM) **Date:** 05.05.2021

Copy forwarded to the Transport Commissioner, Odisha for information and necessary action.

  
Special Relief Commissioner &  
Additional Chief Secretary to Govt.  
(Disaster Management)