



Government of Odisha
Office of Special Relief Commissioner

Letter No. 2477/R&DM(DM), Date: **04.05.2020**

To

Transport Commissioner

All Collectors

All Municipal Commissioners

Commissioner of Police, Bhubaneswar-Cuttack

All Superintendents of Police

Sub: **SOP for Border Check Point (BCP) Operations**

Govt. of Odisha has issued advisory for all persons stranded in other States and wanting to return to Odisha to mandatorily register on the state portal (<https://covid19.odisha.gov.in/>). Additionally, details of vehicle to be used for returning is to be uploaded on the vehicle module of the portal and a pass from the local authority must be obtained before embarking on the travel to Odisha.

In continuation of the letter no. 2423/R&DM(DM) dated 02.05.2020, the following SOP for BCP operations are to be strictly followed:

1. As soon as a vehicle from outside the State approaches the BCP, Police will verify the entry pass, prior to arriving at the BCP.
(Responsibility: Police)
2. Vehicles without movement pass from the origin state will be detained outside the BCP. Vehicle(s) with valid movement pass will be brought to the holding area for verification of registration of individual returnees.
(Responsibility: Police)
3. RTO staff will verify if all the returnees are registered on COVID-19 portal. Unregistered returnees will be manually registered on portal/ excel sheet.
(Responsibility: RTO)
4. The registration details of the vehicle will be fetched from the vehicle module. If it is not pre-registered, it will be registered on the spot.
(Responsibility: RTO)

5. After registration, the passengers shall be stamped on their right inner forearm, as per the order of SRC No. 2436/ R&DM(DM) dated 02.05.2020, and allowed to board their bus.
(Responsibility: RTO)
6. Vehicle entry pass, as per the prescribed format, will be printed and affixed on the windscreen of the vehicle.
(Responsibility: RTO)
7. The Collector/SP/DCP of the destination district will fetch the vehicle information from the state portal. In case of unavailability of internet, BCP in-charge will telephonically intimate the Collector/ SP/ DCP of the destination district about the vehicle and its departure time.
(Responsibility: Police)
8. No vehicle will be allowed to leave the BCP for the destination district without the vehicle entry pass.
(Responsibility: Police)


District Collector will provide required manpower for stamping at the disposal of RTO. Throughout the entire process, social distancing norms must be rigorously followed. The Staff at the BCP must use masks and hand sanitisers. District Health authorities shall endeavour to periodically sanitise the BCP area.


4/5/2020
Special Relief Commissioner &
Additional Chief Secretary to Govt.
(Disaster Management)

Memo No. 2478/R&DM(DM)

Date: 04-05-2020

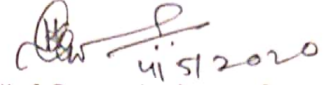
Copy forwarded to the Private Secretary to Hon'ble Chief Minister/ Private Secretary to all Ministers/ Chief Secretary/ Development Commissioner/ Agriculture Production Commissioner for kind information.


4/5/2020
Special Relief Commissioner &
Additional Chief Secretary to Govt.
(Disaster Management)

Memo No. 2479/R&DM(DM)

Date: **04-05-2020**

Copy forwarded to the Addl. Chief Secretary/ Principal Secretary/ Commissioner-cum-Secretary of all Departments/ Director General of Police/ Shri Amitabh Thakur, IPS, Special Secretary, Home Dept./ All Revenue Divisional Commissioners for kind information and necessary action.

Handwritten signature and date: 4/5/2020

Special Relief Commissioner &
Additional Chief Secretary to Govt.
(Disaster Management)