



ଓଡ଼ିଶା ସରକାର
ରାଜସ୍ୱ ଓ ବିପର୍ଯ୍ୟୟ ପରିଚାଳନା ବିଭାଗ
(ବିପର୍ଯ୍ୟୟ ପରିଚାଳନା)
GOVERNMENT OF ODISHA
REVENUE & DISASTER MANAGEMENT DEPARTMENT
(DISASTER MANAGEMENT)

By Fax/e-mail/Post
ରାଜୀବ ଭାବନ, ଭୁବନେଶ୍ୱର-୭୫୧୦୦୧
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No. 5529/R&DM(DM)
RDM-RLF-ACCT-0004-2016

Date: 18-Sep-17

By e-Mail/FAX

QUOTATION CALL NOTICE

Sealed Quotation in plain paper/letter pad are invited in the prescribed format given below from intending registered Firms/Suppliers located at Bhubaneswar having valid GSTIN No. for supply of office article/stationery etc. for official use in Revenue & Disaster Management Department (Disaster Management). The details of articles are appended at Annexure-'A'. The quotationer should enclose earnest money of Rs.2000/- (Rupee Two Thousand) only in shape of Account Payee Bank Draft in favour of Deputy secretary-cum-DDO (Special Relief), Revenue & Disaster Management Department (Disaster Management), Payable at UCO Bank, Secretariat Branch with the quotation, which will be refunded to the unsuccessful quotationers. The quotations should reach the undersigned on or before **dt.04.10.2017 at 4.00 P.M.** and the quotations shall be opened on **06.10.2017 at 11.30 A.M.** in the presence of a Committee of this Department and the quotationers or their representatives. The authority reserves the right to accept/reject any or all the quotations without assigning any reason thereof. The quotations received incomplete or after the scheduled date shall be summarily rejected. The quotations will remain valid for one year from the date of its acceptance.

FORMAT FOR OFFER

Name of the Firm:-
(With full particulars)

SL. No.	Item	Make/ Brand	Specification, if any	Unit Price (in Rs.) Including Taxes	Remarks
1	2	3	4	5	6

18/9/2017
Deputy Secretary to Govt.

Annexure-'A'

SL. No.	ITEMS	Brand Name
1	Alpine	Konark
2	Ball-point Pen(Reynold fine carbure 045)	Reynolds
3	Battery (Eveready / Novino) different types - Pencil / Remote	Eveready
4	Bleaching Powder- 500 Grm	
5	Bucket Plastic 18"	Ankur
6	Budkin (Plastic Handle)	
7	Cello tape (Big)	
8	Cello Tape (Medium) - 1"	
9	Cello Tape (Small) - 1/2"	
10	Collin liquid (500ml)	
11	Colour Flag different size	
12	Colour Flagship	Oddy
13	Computer CD (RW) (Per 10Pc)	SONY
14	Correction Fluid	Kores
15	Correction Pen	Camlin
16	Cotton thread	
17	Cover file poly coated	
18	Cup & Saucer	Gold line-Bone China Stone
19	Dak Pad	
20	Dettol Liquid	Dettol
21	Dinner Plate	Bona China Stone were
22	Doormat	
23	Dustbin (Plastic Big) - 12"	Ankur
24	Dustbin (Plastic Small) - 10"	
25	Fax roll thermal paper	Kores
26	Fevistick	
27	Glass Cover	
28	Gum Bottle (Small) - 150 ml.	
29	Highlighter Pen	Faber Castella/Luxor
30	Jemsclip	Deli
31	Jemsclip (Plastic coated)	Dayal
32	Jug (Plastic)	Cello
33	Key Purse	
34	Knives - Paper Cutter	
35	Liquid Hand Wash (dettol)	
36	Marker Pen Permanent (Kores)	
37	Naphthalene per K.G.	
38	Note Book	

39	Odonil	
40	Paper Weight	
41	Pen Stand 2 Pen holder	Cello
42	Pencil	Natraj
43	Pencil Sharpener	Natraj
44	Pencil Eraser	Natraj
45	Phenyle	Nimyle
46	Plastic Folder (transparent)	
47	Punching machine (single)	Kangaroo
48	Punching machine (double)	Kangaroo
49	Rolling Register- Per Number	Koter Nine
50	Room Freshener	Riya
51	Scale Plastic	
52	Shorthand Notebook	
53	Sketch Pen	
54	Soap Case	
55	Spoon (Tea, Dinner)	
56	Stamp Pad (Kores)	
57	Stamp Pad Ink (Kores)	
58	Stapler Big (Kangaroo)	
59	Stapler Small (Kangaroo)	
60	Stapler Pin (Big- Kangaroo)	
61	Stapler Pin Small	
62	Tag	
63	Tea Tray different size	
64	Thermo Flask (500 ml. Ltr/1 lt.)	Milton
65	Toilet Cleaner (Harpic) - 500 Grm	
66	Torch (2 Cell / 3 Cell)	Eveready
67	Towel Big for (Chair)	J.J.
68	Towel Big for Car	
69	Towel small for Bathroom	J.J.
70	Umbrella (Big- K.C. Paul)	
71	Urinal cubes (wonder fresh)	
72	Vim Power	
73	Writing Pad different size/ Spiral Writing Pad - 10/25 page	10/25 page
74	Xerox Paper (JK Copier A4) 75 GSM	